

DELHI TRANSCO LIMITED

Employment Notice

Delhi Transco Limited, wholly owned Company of Govt. of NCT of Delhi, invites application for appointment of 01 post of Asstt. Manager (Fin.) on deputation basis, in the Pay Band of Rs. 19000-39100/- with Grade Pay of Rs. 5400/- (pre-revised) alongwith usual allowances as admissible under the rules of the company.

For eligibility criteria, terms & conditions and complete details, please logon to our website : www.dtl.gov.in

Shirish Srivastava
(Shirish Srivastava)
Dy. Manager (HR)-I

Dated: 07/10/19

DELHI TRANSCO LIMITED

EMPLOYMENT NOTICE

Applications are invited from eligible candidates for appointment to the post of Asstt. Manager (Fin.) in Delhi Transco Limited (A Govt. of NCT of Delhi Undertaking), in the pay scale on Central D.A pattern and other allowances like House Rent/ Accommodation/ Conveyance facility/ Medical/ LTC etc, as per rules of the company.

On Deputation basis:- The maximum age limit for deputation post is 56 years as on the last date of receipt of applications. The deputation shall be on the usual terms & conditions of deputation, selected candidates will be appointed initially for a period of one year, with extensions as per rules for one year at a time:-

Post : Asstt. Manager (Finance) in the pay band of Rs.19,000-39,100/- with Grade Pay of Rs.5,400/- (pre-revised) { 01 post}

Eligibility criteria:

a) **Officers of the organized accounts departments, serving of analogous post.**

OR

b) **Officers having 05 years experience in pre-revised pay scale of Rs. 6500-10500 (Present Grade of Rs. 4800/-) in a supervisory capacity in Accounts, Finance/Audit work after qualifying SAS examination.**

OR

Executives/officers of the Public Sector Undertakings with CA/ICWA/MBA (Fin.) qualifications with 03 years experience in Accounts/Audit/Finance.

Willing and eligible officials may forward their applications through proper channel only, giving the following details, alongwith gist of ACRs of preceding 05 years, vigilance/disciplinary clearance alongwith Integrity certificate and Major/Minor penalty statement for the past 10 years duly issued by the competent authority in original to the Dy. Manager (HR)-I, Delhi Transco Limited, 6th Floor, Shakti Sadan, Kotal Road, New Delhi-110002, through speed/registered post only with applicant name, position applied for, alongwith mobile number mentioned on the backside of the envelop.

Name, date of birth, postal Address, Telephone Nos., Educational Qualifications, Present post held, with date from which held and scale of pay (specifically mentioning the date from which pay scale of regular post held), Experience in the subject field of selection and complete details of service rendered on different posts, along with supporting documents.

How to apply:

Interested/eligible candidates may forward their applications through proper channel only, in the attached prescribed format only (which may be downloaded from the DTL website, alongwith self attested copies of complete educational qualifications, Mark Sheet(s) and experience certificate etc, addressed to Dy. Manager (HR)-I, Delhi Transco Limited, 6th Floor, Shakti Sadan, Kotla Road, New Delhi-110002, within 30 days of publication of this advertisement in the employment News. The applicants need to enclose 02 recent passport size photographs, 01 to be pasted in the space provided in the applications Form and second to be attached with the bio-data.

The crucial date for calculation of the age limit and eligibility shall be the closing date for receipt of applications.

The appointing authority shall have the right to modify/change/relax any of the criteria prescribed herein, at its sole discretion.

Shirish Srivastava
7/10/19
(Shirish Srivastava)
Dy. Manager (HR)-I

Dated : 07.10.2019

APPLICATION FOR RECRUITMENT ON DEPUTATION IN DTL

Affix recent passport size photograph here

1.	Name in full (IN BLOCK LETTERS)	
2.	Father's Name	
3.	Present Address	
4.	<p>a) Date of Birth (In Christian Era) In figures and words as recorded in SSLC/HSC/Cumulative Record. (Attach attested copy of relevant certificate).</p> <p>b) Place of Birth</p> <p>c) Age as on (last date of submission of application)</p>	<p>Years..... MonthsDays.....</p>
5.	Permanent Address	
6.	<p>Whether - (a) SC/ST/OBC (Mention Caste & attach attested photocopy of certificate issued by competent authority in the prescribed format) ; or</p> <p>b) Physically Handicapped (attach attested copy of certificate issued by the competent Medical Board) or</p> <p>c) Ex-serviceman (attach attested copy of certificate issued by the Defence Authorities)</p>	
7.	Nationality	

3. Educational Qualifications:-

Sl. No	Examination passed	Year of Passing	Marks Obtained/ Grade & Total	Name of the Board/University
i)	SSLC			
ii)	10+2 or 12 th Class			
iii)	Graduation			
iv)	Post Graduation			
v)				

a) I, Shri/Smt./Kumari _____ hereby declare that all the information given above are true to the best of my knowledge and belief. I understand that if any information is found to be false at a later stage, I am liable to be punished and my appointment will be terminated, I also understand that in the event of my failure to complete the pre-appointment training, for whatever reason, my selection is liable to be cancelled.

b) I, Shri/Smt./Kumari _____ being physically handicapped understand that my selection is liable to be cancelled if it is found later on Medical examination by the competent authority that I do not come under the category of physically handicapped as defined in the relevant order.*

c) I, Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community, which is recognized as a Backward Class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Esst.(SCT) dated 08.09.1993. It is also declared that I do not belong to person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993.*

(Signature of candidate)

Place: _____

Date: _____

(Delete if not applicable)

IMPORTANT

1. APPLICATIONS AND THE ENVELOPES SHOULD BE CLEARLY SUPERSCRIBED INDICATING THE POST FOR WHICH APPLIED.
2. APPLICATIONS SHOULD BE SENT BY REGISTERED POST OR SPEED POST ONLY. THOSE SENT THROUGH OTHER MEANS OR BY HAND WILL NOT BE ACCEPTED.
