

National Institute of Medical Statistics

Ansari Nagar, New Delhi-110029

Application for the Project Posts

Interested candidates willing to work in the following temporary project of this Institute are advised to send the application to the Director, National Institute of Medical Statistics, Ansari Nagar, New Delhi -110029 and also a copy through e-mail progehs17@gmail.com on or before 23rd January, 2017 (Monday) 5:00PM evening.

Name of the Project: **“A Study on Gender Inequity in Health Seeking Behaviour among Santhal tribes of Jharkhand.”**

1. Psychologist/Social Scientist – One

Essential Qualifications & Experience:

Graduate in Arts/Science with subjects Psychology/Social Science from a recognized University with five years of work experience from a recognized research Institution or Master Degree in Psychology/Social Science.

Desirable:

Master degree with at least two years of research experience of handling large scale health survey data, knowledge of computer software for data management and analysis and writing project reports.

Age: Below 30 years as on last date of application

Emoluments: Rs.29,607/- per month (consolidated). No other allowances.

Job requirements:

- i. To assist in developing training manual for field work and in executing the survey for collection data.
- ii. To assist and support in monitoring the survey work and networking with field staff for timely execution of project.
- iii. Develop a computer based information system for data flow, query, editing, regular monitoring and updating.
- iv. Training of project staffs on field work, data collection, and data management.
- v. To assist in periodical analysis of data to present the progress of study.
- vi. Data Analysis and assistance in preparing project report after completion of data collection.

Place of duty: National Institute of Medical Statistics, New Delhi and Santhal Pargana, Jharkhand (Project Area).

Duration: One Year

2. Technical Assistant/Field Investigator (Field Work) – Four

Essential Qualifications & Experience:

Graduate in Science with subjects Psychology/Social Science from a recognized University with three years of work experience from a recognized research Institution or Master Degree in Psychology/Social Science.

Desirable:

Master Degree with at least one year of experience in conducting community based health survey among the tribal population (especially among *Santhal* Tribes) and proficiency in communication (speaking) in local/tribal language.

Age: Below 30 years as on last date of application

Emoluments: Rs.28,755/- per month (consolidated). No other allowances.

Job requirements:

- i. To report the project coordinator and follow the survey guidelines as per the field training, local meetings and coordination of survey.
- ii. To identify of the geographical location of the selected village for survey, coordination with local administration for conducting survey and collection of data as per the plan of study.
- iii. To supervise the Field worker while mapping, house-listing and selection of households for collection of data.
- iv. To execute the field work according to the survey methodology (training provided before survey) and also to complete the survey as per the time line.
- v. To edit and check the filled form daily and ensure the proper data collection.
- vi. To sort out any difficulties in conducting survey with the help of local health administrator
- vii. To communicate the progress of field work and submission of all the filled forms to coordinator after checking weekly.
- viii. To manage, assist and support the survey work, also the field worker for timely execution and completion of project work.

Place of duty: Area of survey, but to be reported to local office at Dumka (Santhal Pargana), Jharkand for National Institute of Medical Statistics, New Delhi.

Duration: Six months

3. Field Worker – Eight

Essential Qualifications & Experience:

12th Pass in Science subjects and twond years diploma in MPW/Social Science plus one year experience of field work or two years of experience of field work i.e. survey and data collection or Bachelor Degree in Science from a recognized university shall be treated as three years experience.

Desirable:

Two year of experience in field work of health survey among the tribal population (especially among *Santhal* Tribes) and proficiency in communication (speaking) in local/tribal language.

Age: Below 30 years as on last date of application

Emoluments: Rs.17,040/- per month (consolidated). No other allowances.

Job requirements:

- i. To work with the field team for data collection in the selected villages as per the training and supervision of Field Investigator(FI) & Coordinator.
- ii. To proper coverage of field activity i.e. mapping, house-listing and interviewing the household and individual to fill up the forms.
- iii. To ensure the completion of all the interviews (household/individual) during the survey as per the guideline.
- iv. To carry out the field work according to the set guideline of survey (as per the Training to be provided by PIs/Co-PIs).
- v. To submit the all the field forms for regular checking to FI/Coordinator and follow his/her instructions during the survey.
- vi. Any difficulties in conducting survey or completing the field work of village to be sorted out with the help of FI/Coordinator.
- vii. To work with dedication for timely execution and completion of project work.

Place of duty: Area of survey, but to be reported to local office at Dumka (Santhal Pargana), Jharkand for National Institute of Medical Statistics, New Delhi.

Duration: Six months

Terms and Conditions

1. Selection will be based on performance in interview and test (if any).
2. The incumbents selected will have no claim for regular appointments under ICMR or continuation of their services in any other project.
3. Any canvassing shall be considered as disqualification.
4. The engagement may be terminated at any time as per need of the project.
5. This position does not carry any other benefits.
6. Age for the post is relaxable for SC/ST/OBC and other candidates as per Govt. rules in force.

It is also relax-able for the candidates in deserving cases up to the limit of five years. Upper age limit shall be calculated as on the date of interview.

GENERAL: The eligible candidates called for appearing in the interview are requested to bring all original certificates and one set of attested photocopies of all certificates/testimonials along with application form (format given below)/CV and two photographs.

NOC is necessary in the case of persons already serving in Central/State Governments/ Autonomous Bodies/PSUs.

Date of Interview - To be finalized and communicated to short listed candidates.

Place of Interview: To be communicated to short listed candidates by e-mail or Phone.

No TA/DA will be paid for appearing in the Interview.

Note: In case if a candidate found suitable for the job requirements, the required experience may be relaxed.

Application Form

For the Post: Social Scientist/Technical Assistant/Field Worker

Project: "A Study on Gender Inequity in Health Seeking Behaviour among *Santhal* tribes of Jharkhand" of National Institute of Medical Statistics, New Delhi.

1. Full Name (in capitals):
2. Father's/Husband's name:.....
3. Date of birth:.....
4. Nationality:.....
5. Whether SC/ST/OBC/PH:.....
6. Do you claim any age relaxation?
7. Address for correspondence:.....

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.....
.....

Postal Code:

Telephone/Mobile No.:e-mail:.....

8. Permanent address:
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.....
.....

Postal Code:

9. Educational/Professional qualifications (SSC or 10th Class onwards)

S. No.	Examinations passed	University or Board	Subjects taken	Year of passing	Percentage of marks	Class/Division/Grade

10. Details of previous/present employment/training including previous experience .
(Current occupation first)

S. No.	Name of the post held	Employer/Organization and nature of employment	Pay scale/salary drawn	Period		Nature of duties
				From	To	

11. Do you have experience of field work of survey among Santhal Tribes of Jharkhand? Yes/No

12. Any other relevant information you wish to add related to field work experience, etc. (Use separate sheets if necessary)

DECLARATION

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature/appointment shall be liable to be cancellation/termination without any notice or compensation in lieu thereof.

Signature of the candidate

Place:.....

Date:.....