



DELHI TRANSCO LIMITED

EMPLOYMENT NOTICE

Delhi Transco Ltd. (DTL) a Govt. of NCT of Delhi undertaking, invites applications from experienced professionals to fill up the following vacancies on Deputation and Direct Recruitment basis, as per the provisions mentioned below. Deputation will initially be for a period of 01 year. For on-line application, eligibility criteria, terms & conditions along with complete details, please logon to our website http://dtl.gov.in/content/35_1_CurrentOpenings.aspx

Designation	No of Vacancies				Scale & Grade pay	Age Limit		Mode of Recruitment
	UR	SC	ST	OBC				
Manager (HR)	1	-			Rs. 19,000-39,100 GP Rs. 7,600/	NA 40	For Deputation For Direct Recruitment	Deputation/Direct Recruitment
Dy. Manager (HR)	2				Rs. 19,000-39,100 GP Rs. 6,600/	NA 35	For Deputation For Direct Recruitment	Deputation / Direct Recruitment
Asstt. Manager (HR)	1	1	-	-	Rs. 19,000-39,100 GP Rs. 5,400	28	For Direct Recruitment	Direct Recruitment
LWO	1				Rs. 19,000-39,100 GP Rs. 6,600/	35	For Direct Recruitment	Direct Recruitment

***Note** - One post of AM (HR) & Dy. Mgr (HR) is reserved for Person with Disability (PwD) category candidates for Direct Recruitment.

Reservation:-

Reservation for reserved category candidates will be provided as per Government guidelines.

Compensation Package:-

Selected candidates will be placed in their respective Scale & Grade Pay as specified in the first table, with central DA pattern and other allowance like House Rent / Accommodation / conveyance Facility / Medical / LTC etc., as per rules of the company. The salary structure in Delhi Transco Ltd (DTL) is under revision as per 7th pay commission recommendation.

Educational Qualification:-

Designation	Educational Qualification	
	Direct Recruitment	Deputation
Manager (HR)	2 years full-time regular PG Diploma/MBA in Human Resource or Personnel Management/Industrial Relation/PG Degree / PG Diploma / MBA / MSW / MA with specialization in Human Resources Management / Industrial Relations / Personnel Management / Labour Management / Organizational Development / Human Resources Development / Labour Welfare from Institutes / Universities recognized by AICTE. Exposure of various acts applicable in an industrial organization like Factory Act; Industrial Disputes Act; Contract Labour Abolition & Regulations Act; RTI Act; etc. Exposure of handling Civil and Public Relation Matters is desirable.	NA
Dy. Manager (HR)	2 years full-time regular PG Diploma / MBA in Human Resource or Personnel Management / Industrial Relation / PG Degree / PG Diploma / MBA / MSW / MA with specialization in Human Resources Management / Industrial Relations / Personnel Management / Labour Management / Organizational Development / Human Resources Development / Labour Welfare from Institutes / Universities recognized by AICTE. Exposure of various acts applicable in an industrial organization like Factory Act; Industrial Disputes Act; Contract Labour Abolition & Regulations Act; RTI Act; etc. Exposure of handling Civil and Public Relation Matters is desirable.	NA
Asstt. Manager (HR)	Graduate from a recognized university Must possess full time 2 years Masters degree in Business Administration with specialization in HRD / Personnel Management / Industrial Relations from a recognized University / Institute	NA
LWO	Degree / PG Diploma in Industrial Relations, Labour Welfare or Personnel Management from a recognized University/Institute OR MBA in Human Resource OR Degree in Law from a recognized University / Institute	NA

Experience:-

Designation	Experience	
	Direct Recruitment	Deputation
Manager (HR)	10 years post qualification experience in HR matters.	Officers of the Central/State Governments holding analogous posts With 4 years service in posts in the pre-revised pay scale of Rs. 10000-15850 (now equivalent to the grade pay of Rs. 6600/-) or equivalent or With 9 years service in posts in the pre-revised pay scale of Rs. 8000-13775 (now equivalent to the grade pay of Rs. 5400/-) or equivalent and Posting experience in Administration, Disciplinary cases, Establishment and Accounts matters.
Dy. Manager (HR)	5 years post qualification experience in HR matters.	A: Officers of the Central/State Governments holding analogous posts with 5 years service in posts in the pre-revised pay scale of Rs. 19000-39100 (now equivalent to the grade pay of Rs. 5400/-) or equivalent or With 8 years service in posts in the pre-revised pay scale of Rs. 10900-34800 (now equivalent to the grade pay of Rs. 4800/-) or equivalent and Posting experience in Administration, Disciplinary cases, Establishment and Accounts matters.
Asstt. Manager (HR)	Three years post qualification experience in HR matters	-
LWO	5 years post qualification experience in the field of Labour Welfare work, Industrial Relations & hands on experience in Minimum Wages Act, ESIC/PF Act, Bonus Act, Gratuity Act, RTI Act, Contract Labour Regulation & Abolition (CLRA) Handling Industrial Disputes, their settlement, enforcement of applicable Labour laws & Liaisoning Desirable: Degree in Law from University/Institute. Knowledge of Hindi	-

Last date of on line submission of application form: **08.04.2019**

Last date of receipt of hard-copy of application: **15.04.2019**

PR/18-19/35

All Corrigendum/Addendum/Amendments/Date of Extension/Clarifications, if any, to the above notice would appear only on the above mentioned websites including last date of application.