



Jamia Millia Islamia

(A Central University)

NAAC Accredited Grade "A"

Jamia Nagar, New Delhi-110025

Rolling Advt. No. 04/2017-18 dated 01.12.2017

Applications on the prescribed forms are invited for teaching and other positions in Jamia Millia Islamia, New Delhi-110025. The application form, advertisement and qualifications are available on Jamia's website <http://jmi.ac.in>. The application form complete in all respect should reach on or before **22.12.2017** in the Office of the Assistant Registrar, Recruitment & Promotion Section, 2nd Floor, Registrar's Office, Jamia Millia Islamia, Jamia Nagar, New Delhi-110025, during working days between 10:00 A.M. to 04:00 P.M. (Friday upto 12:00 Noon). Number of vacancies, with nature indicated in the advertisement may vary at the time of Selection Committee.

Dated: **01.12.2017**

(A.P. Siddiqui) IPS
Registrar

To be published in the following Newspapers (except special number) preferably on the following dates at the earliest.

- | | | |
|----|--|-----------------------------|
| 1. | The Employment News (English) | <u>Ensuing Issue</u> |
| 2. | The Hindustan Times (Delhi Edition) | <u>Ensuing Issue</u> |
| 3. | The Rashtriya Sahara (Hindi) (Delhi Edition) | <u>Ensuing Issue</u> |
| 4. | The Rashtriya Sahara (Urdu) (Delhi Edition) | <u>Ensuing Issue</u> |
| 5. | The Srinagar Times (Urdu) | <u>Ensuing Issue</u> |
| 6. | Economic & Political Weekly | <u>Ensuing Issue</u> |
| 7. | The University News
(Association of Indian Universities, New Delhi) | <u>Ensuing Issue</u> |

Dated: **01.12.2017**

(A.P. Siddiqui) IPS
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Rolling Advt. No. 04/2017-18 dated 01.12.2017

Applications on the prescribed forms are invited for the following posts in Jamia Millia Islamia, so as to reach the Assistant Registrar, Recruitment & Promotion Section, 2nd Floor Registrar's Office, Jamia Millia Islamia, New Delhi-110025, latest by **22.12.2017**.

TEACHING POSTS:

A. FACULTY OF HUMANITIES AND LANGUAGES

1. Department of Hindi

- (i) One Professor (**Reserved for Hearing Impairment**)
- (ii) One Assistant Professor (**Reserved for Hearing Impairment**)

2. Department of Urdu

- (i) One Associate Professor

3. Department of History & Culture

- (i) One Professor (Ancient History)
- (ii) One Associate Professor (Modern Indian History)

4. Department of Persian

- (i) One Professor
- (ii) @ One Assistant Professor

5. Centre for Study of Comparative Religions and Civilization

- (i) One Professor
- (ii) One Assistant Professor (**Reserved for Hearing Impairment**)

6. Dr. K.R. Narayanan Centre for Dalit & Minorities Studies

- (i) @ One Professor
- (ii) @ One Assistant Professor

7. Centre for Management Studies

- (i) One Professor

8. Centre for the Study Social Exclusion and Inclusive Policy (temporary, till plan period or till project last)

- (i) One Professor
- (ii) One Associate Professor
- (iii) One Assistant Professor

B. FACULTY OF NATURAL SCIENCE

1. Department of Physics

- (i) @ One Professor
- (ii) One Associate Professor

2. Department of Chemistry

- (i) @ One Associate Professor

3. Department of Geography

- (i) @ One Associate Professor
- (ii) @ Two Assistant Professors

4. Department of Mathematics

- (i) One Professor

Scale/PB: Professor Rs. 37400-67000 with AGP Rs. 10000; Associate Professor Rs. 37400-67000 with AGP Rs. 9000 and Asstt. Professor Rs. 15600-39100 with AGP Rs. 6000.

Note-1

@ Those candidates who have applied in response to **Advt. 02/2015-16 dated 12.02.2016, Rolling Advt. No. 01/2016-17 dated 31.01.2017, Rolling Advt. No. 02/2016-17 dated 15.06.2017 and Rolling Advt. No. 03/2017-18 dated 15.06.2017** need not apply again. However, they may submit their updated information for inclusion in the application form.



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C. **Other Post:**

1. @ One Internal Audit Officer (on Deputation) (Scale/PB: 15600-39100 GP 7600), Finance & Account Office.
2. @ One Account Officer (Scale/PB: 15600-39100 GP 5400), Finance & Account Office.
3. Four Personal Assistants (Scale/PB: 9300-34800 GP 4200), Registrar Office.
4. @ One Office Assistant (Scale/PB: 9300-34800 GP 4200), Registrar Office.
5. @ One Store Keeper (Scale/PB: 5200-20200 GP 2800), D/o Electrical Engineering.
6. @ One Store Keeper (Scale/PB: 5200-20200 GP 2800), Department of Civil Engg.
7. @ One Technical Assistant (Scale/PB: 5200-20200 GP 2800), Centre for Physiotherapy and Rehabilitation Sciences.
8. @ Two UDCs (Scale/PB: 5200-20200 GP 2400), Registrar Office.
9. @ One Technician (Scale/PB: 5200-20200 GP 1900), D/o Mechanical Engineering.
10. @ One Technician Grade-B (Scale/PB: 5200-20200 GP 1900), D/o Civil Engineering.
11. @ Two Drivers (Scale/PB: 5200-20200 GP 1900), Registrar Office.
12. @ One Pump Operator (Scale/PB: 5200-20200 GP 1900), Horticulture Department.
13. @ One Electrician (Scale/PB: 5200-20200 GP 1900), Building & Construction Department.
14. @ One Painter (Scale/PB: 5200-20200 GP 1900), Building & Construction Department.
15. @ One Wireman (Scale/PB: 5200-20200 GP 1800), Building & Construction Department.
16. @ One Chair Caner (**Reserved for Blind**) (Scale/PB: 5200-20200 GP 1800), Building & Construction Department.
17. @ One Beldar (Scale/PB: 5200-20200 GP 1800), Building & Construction Department.
18. Two Research Associate (Pay Slab Rs. 16000 p.m + 30% HRA), Centre for the Study of Social Exclusion and Inclusive Policy

Note-2

@ Those candidates who have applied in response to **Advt. No. 01/2015-16 dated 02.07.2015, Advt. 02/2015-16 dated 12.02.2016 and 01/2016-17 dated 12.07.2016**, need not apply again. However, they may submit their updated information for inclusion in the application form.

Note-3

1. Selection against temporary post/vacancy shall not confer on the appointee any right of permanent appointment/regularization.
2. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The University may constitute a Screening Committee to scrutinize the applications and short-listing the candidates. Call letters for test/interview will be sent only to the short-listed candidates and no correspondence will be made with applicants who are not short-listed.
3. Candidate must enclose the attested copies of degrees, diplomas and mark-sheets etc. giving reference of experience/published work with application form.
4. Incomplete application or application on plain paper will not be entertained and is liable to be rejected. **The University will not be responsible for any postal delay in case of receipt of application forms and issue of interview letters.**
5. Relaxation, if any, shall be as per the UGC guidelines and other regulatory bodies.
6. Candidate already in service must apply through proper channel.
7. Knowledge of Urdu and Hindi is a desirable qualification for all teaching and non-teaching posts.
8. The University reserves the right to hold/not to hold Selection Committee for any or all of the post (s)
9. Canvassing, in any form or on behalf of the candidate will be a disqualification.
10. Applicants should fill-up the API Score card and send along with the application form. Each API score is supported by the documentary evidence, without which no claim on account of API score card would be entertained. Applications without API score card shall not be considered for short-listing.
11. (i) The candidates, who are, or have been awarded a Ph.D. Degree after 2009 should enclose copy of the certificate to the effect that the awarding University has awarded Ph.D. Degree as per UGC (Minimum Standards and Procedure for Awards of M.Phil/Ph.D. Degree) Regulations, 2009.



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- (ii) The Marks sheet regarding completion of course work in Ph.D Should be enclosed, if applicable. The University has the right to relax any qualification experience and age.
12. The number of vacancies indicated in the Employment Notification and in this booklet are tentative. The University reserves the right to increase /decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the advertisement and Selection Committee meetings.
 13. Separate application should be submitted for each post.
 14. Application received late or without necessary supporting documents, Degree/Certificates/Mark Sheets and experience certificate not attested by the Head of the Department/Institutions/Gazetted Officer/Self attestation shall be rejected summarily. The claim of the disability shall be examined by the Medical Board of the University for accessing variation in the disability before issuing appointment letter if selected.
 15. A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's/Graduate level for the SC/ST Physically and visually handicapped candidates.
 16. A relaxation of 5% may be provided from 55% to 50% of the Marks to the Ph.D degree holders who have passed their Master's degree prior to 19th September, 1991.
 17. Relevant grade which is regarded as equivalent of 55% where the grading system is followed by recognized University shall also be considered eligible.
 18. The candidate should enclose their certificate regarding supervision of Ph.D/ Research Guidance experience issued by the Registrar/Dean along with their application forms as per directive of the UGC.
 19. Candidates who have been awarded Ph.D from foreign Universities should enclose "Equivalence Certificate" issued by Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will be rejected.
 20. Qualifications, experience, etc. will be reckoned as on the last date for receipt of filled-in applications i.e. **22.12.2017**. Clear photocopies of all important certificates must be attached with the application form. The request for including any documents/information to the application form after the last date of submission of application shall not be entertained and no correspondence will be made in this regard.

The application form, advertisement and qualifications are available on **Jamia's website** <http://jmi.ac.in>. The application form may be downloaded from <http://jmi.ac.in/upload/menupload/JobForm.pdf> and submitted along with the application fee of **Rs. 500/-** (Rs. 250/- for SC & ST candidates and free for Disabled Person on producing the photocopy of relevant certificate) through Bank Draft/IPO drawn in **favour of Jamia Millia Islamia**, New Delhi-110025. The application form complete in all respect should reach on or before **22.12.2017** in the Office of the Assistant Registrar, Recruitment & Promotion Section, 2nd Floor, Registrar's Office, Jamia Millia Islamia, Jamia Nagar, New Delhi-110025, during working days between 10:00 A.M. to 04:00 P.M. (Friday upto 12:00 Noon).

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Dated: 01.12.2017

(A.P. Siddiqui) IPS
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Copy of the following with the request to give it due publicity without incurring any expenditure on behalf of the Jamia Millia Islamia:

1. All the Deans of the Faculties/Heads of the Departments/Institutions/Offices/ Centres/ Schools, JMI for information and display on their notice boards.
2. The Registrar, Delhi University/ IGNOU/ NCERT/ JNU/ IIT/ Jamia Hamdard/ Inderaprashta University/ Principal, Delhi College of Engineering, New Delhi, AMU Aligarh and MANUU Hyderabad.
3. The Secretary to Vice-Chancellor, JMI;
4. The Finance Officer, JMI;
5. The Sr. P.A. to the Registrar, JMI;
6. **The Employment Exchange:**(a) Delhi University (b) Jawaharlal Nehru University (c) Daryaganj (d) Pusa (e) Sector-IV, R.K. Puram, New Delhi (f) Kasturba Gandhi Marg (g) Shahadara (h) Okhla Industrial Estate (I) Sabzi Mandi (j) Delhi Cantt. (k) Jamia Millia Islamia.
7. **Notice Board:** (a) V.C's Office (b) Registrar's Office (c) Recruitment & Promotion Section.

Dated: 01.12.2017

(Prof. M. Ejaz Hussain)
Head (FIDC)